



**Hong Kong Cup 2019 - Program Officer
(Part-time Post, June – December 2019)**

Duties:

- Undertake administrative and clerical duties
- Maintain a proper filing and accounting records
- Provide secretarial and technical support
- Support ad hoc duties as assigned
- Liaison between GAHK and other related parties

Qualifications:

- Grade E / Level 2 or above in 5 subjects including English (Syllabus B) and Chinese in HKCEE; or Level 2 or above in 5 subjects including English and Chinese in HKDSE, or equivalent
- Knowledge in Sports / Gymnastics and good command of English, Chinese & Putonghua will be a definite advantage
- Knowledge in Trampoline (Coach / Judge) is preferred

The above post is financially supported by the Leisure and Cultural Services Department.

Apply in writing or email with full resume and availability to assume duties to :

Hon Secretary

The Gymnastics Association of Hong Kong, China
Room 1002 Olympic House, 1 Stadium Path
So Kon Po, Causeway Bay, Hong Kong
Email address : hrdept@gahk.org.hk

(Deadline for submission of application: 7 June 2019)